



**TRANSPORTATION TECHNICAL COMMITTEE
MEETING MINUTES
MARCH 5, 2019
AMES CITY HALL 515 CLARK AVENUE
9:00 AM CONFERENCE ROOM 235**

Attendance:

TRANSPORTATION TECHNICAL COMMITTEE MEMBERS

▲	Tracy	Warner	Ames Municipal Engineer	
▲	Damion	Pregitzer	Ames Traffic Engineer	
▲	Justin	Clausen	Ames Operations Manager	
▲	Kelly	Diekmann	Ames Director of Planning and Housing	
▲	Justin	Moore	Ames Long Range Planner	
▲	Barb	Neal	Interim Transit Director, CyRide	
X	Cathy	Brown	Iowa State University	
X	Scott	Kruse	Boone County Engineer	
X	Darren	Moon	Story County Engineer	
X	Gerry	Peters	Ames Community School District	
▲	Drew	Kamp	Ames Economic Development Commission	
X	Darla	Hugaboom	Federal Highway Administration	†
X	Daniel	Nguyen	Federal Transit Administration	†
▲	John	Narigon	Iowa Department of Transportation	*
X	Tyler	Sparks	Story County	†
▲	Angie	Solberg	Iowa State University	*

▲	<i>Present</i>
X	<i>Absent</i>

	<i>Alternate Attendee</i>	*
	<i>Non-Voting Members</i>	†

STAFF AND GUESTS IN ATTENDANCE

1	Shari	Atwood	CyRide Transit Planner
2	John	Joiner	Ames Director of Public Works
3	Mark	Gansen	Ames Civil Engineer
3	Laura	Colebrooke	Principal Clerk, Ames Area MPO

I. CALL TO ORDER

The regular meeting of the Ames Area Metropolitan Planning Organization Transportation Technical Committee was called to order by Chair Tracy Warner on Thursday, March 5, 2020 at 9:00 AM, in Conference Room 235 at Ames City Hall.

II. APPROVAL OF AGENDA OF THE MARCH 5, 2020 MEETING

MOTION: (Pregitzer/Neal) to approve the agenda of the March 5, 2020 meeting.

MOTION PASSED: 7-0

III. APPROVAL OF THE MINUTES OF THE SEPTEMBER 5, 2019 MEETING



MOTION: (Clausen/Pregitzer) to approve the minutes of the September 5, 2019 meeting.

MOTION PASSED: 7-0

IV. RECOMMENDATIONS ON THE DRAFT FY 2021 TRANSPORTATION WORK PROGRAM (TPWP)

Mr. Gansen said the FY 2021 draft is similar to previous fiscal year documents. He discussed the five tasks included in the draft. He said they are recommending approval of the document as prepared. He mentioned that approval would start a public input period of March 6th, 2020 to May 1st, 2020.

Ms. Atwood inquired about a funding amount on page 21 of the draft.

Mr. Gansen replied that the amount is larger than it normally is because there is carryover funds they would be using first. He went on to say they would only be using about \$15,000 of the next years funds, and they would have carryover for next year.

MOTION: (Pregitzer/Clausen) Move Alternative 1 of recommending the draft to the Policy Committee.

MOTION PASSED: 7-0

V. RECOMMENDATION ON THE AMENDMENTS TO THE FY 20-23 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Mr. Gansen said they have two classifications of updates that are broken down in the report. He said the first one is ICAAP projects that they need to prepare a TIP amendment for so the funds will be available for CyRide. He said the second bullet point was for scope changes for current projects. He explained there was one scope change that was significant enough to warrant a TIP amendment, which would be for the Southwest Greenbelt Trail Project. He said the change would be a change in the location and the scope of the project would be scaled down to coordinate with funding as well as with other projects in the vicinity.

Mr. Diekmann inquired if the name Mr. Gansen mentioned was to be the name of the trail.

Mr. Gansen replied the name has always been the name in their system, he said they are working on a more official name for the project moving forward.

Mr. Diekmann mentioned that the current name seems to indicate that the geography is somewhere else besides the middle of the city and it does not seem like a green belt.

Mr. Gansen replied they have been working on the name for the entire duration of the project to determine a better name.

Mr. Pregitzer mentioned that historically, projects that were not in the Right of Way were often named as a Green Belt.

Further discussion ensued on possible alternative names for the trail.

Ms. Atwood asked if the trail would have lights.



Mr. Gansen said that at this time it would not have lights, but it would not be too difficult to add them in later.

Ms. Atwood asked where the trail would be located.

Mr. Gansen replied discussed where the trail would be located and that it would stop at Franklin Park.

MOTION: (Neal/Moore) Move Alternative 1 for Amendments to FY 20-23 Transportation Improvements Program

MOTION PASSED: 7-0

VI. RECOMMENDATION ON THE TRANSIT ASSET MANAGEMENT (TAM) PERFORMANCE TARGETS

Ms. Atwood said every year CyRide updates its Transit Asset Management Program and Targets. She said they then send it on to the Ames Area MPO. She said what is laid out is the target they submitted in 2019, the year end results, and the targets for 2020. She discussed the targets and whether they were met. She mentioned they were supposed to replace a shop truck in 2019 but they did not get that accomplished, and they would be replacing it instead in 2020. She said they are asking that the MPO adopt the same performance measures.

Mr. Diekmann asked why the targets change every year.

Ms. Atwood replied they change every year because transit is fluid. She went on to say that are not required to submit a TAM plan, but they are required to submit a narrative report to the Federal Transit Administration of whether they met their targets or not.

Ms. Neal said that typically their targets don't change.

Mr. Diekmann asked if they move their targets up or down based on their actual fleet make up.

Ms. Atwood replied that was correct.

Ms. Neal said their targets align with the Federal Transit Administration and they fluctuate. She said if their targets deviate, they must explain why the deviate.

MOTION: (Clausen/Pregitzer) Move Alternative 1 to recommend the Transit Asset Management Performance Targets

MOTION PASSED: 7-0

VII. ELECTION OF CHAIR AND VICE-CHAIR FOR THE TRANSPORTATION TECHNICAL COMMITTEE

Mr. Pregitzer said in the past usually there has not been a lot of discussion. He said usually the committee likes him and Ms. Warner to stay unless there is a reason to change.

Mr. Clausen said he nominated Ms. Warner to for position of Chair.



Mr. Diekmann said he nominated Mr. Pregitzer for position of Vice-Chair.

MOTION: (Justin/Diekmann) Move Alternative 1 to approve Ms. Warner as Chair and Mr. Pregitzer as Vice-Chair

MOTION PASSED: 7-0

VIII. OTHER NON-ACTION ITEMS OF INTEREST TO THE COMMITTEE

Mr. Pregitzer said on March 31, 2020 there would be an Alternative Meeting for the Workshop and the meeting will be in the cafeteria at the Ames Middle School.

Mr. Gansen said they are near the end of the recruitment process for the position of Transportation Planner. He said they are working on getting background checks done, then will move on to making a final offer.

IX. UPCOMING DATES

**a. Transportation Policy Committee Meeting
March 24, 2020-6PM-Ames City Hall, Council Chambers**

**c. Transportation Technical Committee Meeting
May 14, 2020-9AM-Ames City Hall, Council Chambers**

X. ADJOURNMENT

MOTION: (Pregitzer/Warner) Adjourn meeting of the Technical Transportation Committee at 9:40AM

MOTION PASSED: 7-0

Minutes prepared by Laura Colebrooke